



BEHAVIOUR POLICY FOR LONDON KOREAN SCHOOL

1. Introduction

London Korean School (LKS) believes that encouraging a high standard of behaviour is essential for all members of the school community to thrive as individuals and to develop a sense of self-worth. We aim to give children opportunities to build their confidence and self-esteem in the safe, inclusive and respectful learning environment.

The overriding ethos is: **“treat others as you would like to be treated yourself”**

London Korean School places great importance on positive reinforcement of behaviour through praise and constructive comments, both verbal and written.

2. Aims

The aims of the policy are to:

- foster an inclusive, caring and respectful school community based on trust and mutual respect where everyone is valued
- encourage children to develop a sense of self-pride, respect and tolerance for others
- to ensure all members of staff use a consistent approach so that children know that they will be treated in a fair and just manner

These will be achieved by:

- providing a consistent approach to behaviour management;
- defining what we consider to be unacceptable behaviour, including bullying;
- outlining how pupils are expected to behave;
- summarising the roles and responsibilities of different people in the school community with regards to behaviour management.

3. Behaviour Principles

- Every child understands they have the right to feel safe, included, valued and respected, and learn free from the disruption of others.
- All children, staff and visitors are free from any form of discrimination.

- All members of staff and volunteers/parent helpers set an excellent example to children at all times.
- Rewards, sanctions and reasonable force are used consistently by staff, in line with LKS Behaviour Policy.
- Children are helped to take responsibility for their actions.
- Families are involved in behaviour incidents to foster good relationships between the school and children's home life.
- LKS follows the [Surrey County Council exclusions policy](#) which explains that exclusions will only be used as a last resort and outlines the processes involved in permanent and fixed-term exclusions. A child must only be excluded on disciplinary grounds.

4. Promoting Positive Attitudes

Positive attitudes towards school and behaviour will be modelled by all adults within the school community. Class Behaviour Charter will be discussed, agreed (and revised where necessary) by children at the beginning of each school term (twice a year).

Children will be encouraged:

- to take responsibility for their own choices and actions and how they may affect other members of the school community
- to show respect to other people, their property and the school environment
- to be polite and well-mannered at all times
- to use as much Korean as possible while being in school
- to actively participate in lessons and other activities

5. Rules and Procedures

Rules and procedures are designed to make clear to the children how they can achieve acceptable standards of behaviour in all areas of school life. These should be clearly identified and included in Class Charters that children will discuss and agree led by class teachers at the beginning of each term.

Rules and procedures should:

- Be kept to a necessary minimum
- Be positively stated, telling the children what to do rather than what not to do
- Actively encourage every child involved to take part in their development
- Have a clear rationale, made explicit to all children
- Be consistently applied and enforced
- Promote the idea that every member of the school community has responsibilities towards the whole

6. Rewards

Our positive approach to behaviour management involves rewarding children in a variety of ways:

- Praise and encouragement, both verbal and written

- Stickers and team points (and other rewards subject to class teachers)
- Public acknowledgement of achievements in the school assemblies

7. Inappropriate Behaviour

- Lack of respect for other people, their property and the school environment
- Refusal to co-operate with reasonable requests or disregarding expectations within the school
- Swearing and inappropriate language and gestures including racist comments/remarks
- Any form of violence, be it physical, verbal, emotional or electronic
- Any form of bullying
- Intimidation

Please note that these behaviours are also unacceptable online through social media site and mobile phones.

8. Dealing with Inappropriate Behaviour

A staged approach to behaviour management will be adopted by all members of staff at LKS:

Stage 1

The following control measures taken when the matter is to be dealt with by the class teacher form part of normal classroom behaviour management. Class teachers may choose to take one of the management measures depending on the degree of matters:

- Explain reasons
- Looks/warnings
- Move child to a different part of the classroom
- Move child outside classroom for a limited time
- Send to another class with work for a limited time
- Speak to parents
- Loss of playtime
 - Examples of Behaviour for this sanction:
 - Disrupting class
 - Not completing work in class
 - Rudeness
 - Swearing

Stage 2

- If any of the above is persistent even if being warned three times or more, parents will be asked to attend a meeting
- Sent to Deputy Headteacher or Headteacher
- Evidence collected (use LKS Incident Report)

Stage 3

- Parents to see Deputy Headteacher / Headteacher

Stage 4

- Written warning to be sent to parents addressing them that further action will be taken if there is not an improvement in behaviour

Stage 5

- Fixed Term exclusion - even if the above steps are followed, but no improvement in behaviour is shown, after being formally investigated and reviewed by the Incident Review Committee

In exceptional circumstances, it may be decided to exclude a child for a fixed term as the result of a first single offence in the best interests of the school as well as of other pupils, which might include:

- Verbal abuse against staff or other adults
- Physical abuse against staff or other adults
- Carrying a dangerous object or weapon
- Persistent refusal to comply
- Behaviour that may endanger others

9. Use of Reasonable Force

Any use of force by members of staff will be by reasonable and non-injurious means and will only be used when immediately necessary and for the minimum time necessary to prevent injury to self or others or very serious damage to property, and to maintain good order and discipline in the classroom.

A verbal warning will be given to the child, unless the child ceases the action which could cause serious harm, they will be physically restrained – ‘Unless you move away now, I will have to remove you’ is an example.

10. Monitoring

- Procedures outlined in this policy will be monitored on a regular basis.
- The Headteacher will report to the Trustees on the effectiveness of the policy.
- The Policy will be reviewed on an annual basis.
- Class teachers will keep a log of the behaviour of a child who is causing concern using **LKS Incident Report**.
- Parents are informed that this procedure is taking place.
- It is the responsibility of the Trustees to monitor any exclusions that may take place and ensure that these are carried out according to the guidelines and school policy.

New Policy, November 2023
Updated 8 December 2023
Next Review December 2024